



Timestamp	Observation:	Room Number or Location/Name:	Comments for this room:	ADMINISTRATION	CUSTODIAL	FACILITIES WORK ORDER NUMBER	IEQ WORK ORDER NUMBER	ASSIGNED DATE	COMPLETION DATE	30-DAY REVISIT	CLOSED
10/6/2017 10:36:56	13. AIR GAPS: Structural or physical gaps around exit doors	192									
10/6/2017 10:39:13	13. AIR GAPS: Structural or physical gaps around exit doors	185									
10/6/2017 10:40:07	13. AIR GAPS: Structural or physical gaps around exit doors	183									
10/6/2017 11:07:10	14. MATERIALS/CHEMICALS: Improperly stored or marked	135	Lysol under sink	X					10/11/17		
10/6/2017 10:33:57	14. MATERIALS/CHEMICALS: Improperly stored or marked	136	Lysol under sink	x					10/11/17		
10/6/2017 10:39:46	15. FLOORS: Coverings not level or secure (tile, carpets, wood board, etc.)	Media office	Stained carpet		x				10/12/17		
10/6/2017 10:28:22	24. ELECTRICAL CORDS: Unsecured, extend across walkways, cord protectors not installed	167	Protection cord			x 46746					
10/6/2017 10:45:59	25. EXTENSION CORDS: Used as permanent wiring	167	Cord protector			x46746					
10/6/2017 10:51:19	25. EXTENSION CORDS: Used as permanent wiring	Portable 11	Cord protector			x46746					
10/6/2017 10:58:58	25. EXTENSION CORDS: Used as permanent wiring	Portable 175	Need cord protector			x46746					
10/6/2017 11:01:46	42. PAVEMENT: Damaged, falling, missing	Outside	Wood walkway is damaged going to container			x		10/12/17			
10/6/2017 10:52:04		Portable 11	Need fire extinguisher tag/check		x			10/12/17			
10/6/2017 10:53:06		Portable 11	Repair trim around closet door			x		Contract			
10/6/2017 11:00:22		Portable 175	Need new fire extinguisher tag		x			10/12/17			